

SOP FOR CORRECTION/ CHANGES IN THE ONLINE APPLICATION

Requirements of 191 Community Health Officers (CHOs) (November 2022) under National Health Mission, State Health & Family Welfare Society, Tripura

Provisional screening outcomes with your application status for the **Requirements of 191 Community Health Officers (CHOs) (November 2022) under National Health Mission, State Health & Family Welfare Society, Tripura** have been announced on our website.

In case you have any queries/ observations regarding screening outcome and the status of your application, you can submit your request for correction/ query from the link <https://nhmtripura.samshrm.com/query> by or before **Wednesday, November 23, 2022, 11:59 PM.**

The screening committee shall reply to your query at the earliest after receiving your request for correction/ query. Based on the decision of the screening committee on your query/ request, your screening outcome remarks may change.

Please refer to below **SOP** regarding Correction/ Changes if any in your online application form.

SOP for Correction/ Changes in the Online Application Form

S. No.	Particular	Corrections to be Made/ Accommodated
A. General Corrections		
1.	Applicant's Name	To correct the applicant's name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card; (2) Passport; (3) PAN Card; (4) Voter ID (5) Driving License; (6) Others (Marksheet, Marriage Certificate etc.) <i>* Please note: Only spelling correction shall be made.</i>
2.	Applicant's Gender	The correction in the applicant's gender shall be done based on the request of the candidates.
3.	Candidate's Father/ Husband Name	To correct the applicant's father/ husband name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card; (2) Passport; (3) PAN Card; (4) Voter ID (5) Driving License; (6) Others (Marksheet, Marriage Certificate etc.) <i>* Please note: Only spelling correction shall be made.</i>
4.	Address	The correction in the address shall only be accommodated with providing valid proof.
5.	Contact Details (Mobile/ Email ID)	The Contact Details (Mobile/ Email ID) shall be updated based on the request of the candidates.

B. Correction of Rejection Criteria		
6.	Rejection on Registration Criteria	<p>If candidate is rejected based on Registration Certificate Criteria, in this scenario, candidate is required to upload Valid Registration Certificate from Tripura Nursing Council.</p> <p>Please note: On Registration Certificate, Candidate's Name, Validity of Registration etc. should be mentioned.</p>
7.	Rejection on Domicile Criteria	<p>Candidates rejected based on Domicile Certificate Criteria, the candidates are required to upload their Valid domicile certificate issued by the competent authority of Tripura.</p>
8.	Rejection on Caste/ Category Certificate	<p>Candidates rejected based on Caste/ Category Certificate, the candidates are required to upload their Valid Caste/ Category/ Certificate issued by the competent authority of Govt. of Tripura.</p> <p>Please Note: Only Caste/ Category Certificate issued by the competent authority of Govt. of Tripura shall be considered valid.</p>
9.	Rejection on Disability Certificate	<p>Candidates rejected based on PwD / Divyang Certificate, the candidates are required to upload their Valid PwD/ Divyang Certificate issued by the competent authority.</p>
10.	Rejection on Date of Birth (DoB)/ Age Proof	<p>To correct the applicant's Date of Birth (DoB) filled in the online application, the government-approved documents shall be considered as a valid/ reference document for computing the age of the candidate</p> <p>Please note: Out of date, month, and year only one thing can be changed.</p>
11.	Rejection 10th Certificate Criteria	<p>Candidates rejected based on 10th Certificate, the candidates are required to upload their 10th Certificate.</p>
12.	Rejection on 12th Certificate Criteria	<p>Candidates rejected based on 12th Certificate, the candidates are required to upload their 12th Certificate.</p>
13.	Rejection on the basis of Qualification Criteria	<p>If candidates do not possess the essential qualification for the position as required in the TOR, their application shall be rejected on the basis of essential qualification criteria.</p> <p>Please note: (1) No new qualification shall be added other than that filled in the online application form; (2) Name of the course shall not be changed; (3) Applicants can only correct the Year of Passing and Percentage by providing scanned copies of the credentials in support of their claims.</p> <p>Note: As per the rule book, only "Full-Time Mode" of courses shall be considered valid.</p>
<p>Please Note:</p> <p>(1) 31.10.2022 has been taken as reference date for computing Age. (2) All the requested changes/ corrections and accommodation should be in alignment with the details provided by the applicants in the online application form. The correction shall only be accommodated with providing valid proof. (3) For more details, please refer to the Rule Book/ ToR and Corrigendum.</p>		