

**INSTRUCTIONS AND GUIDELINES FOR SOLICITING POSITION PREFERENCE
FOR THE POSITIONS OF BLOCK ACCOUNTS MANAGER AND DISTRICT HOSPITAL ACCOUNTANT
NATIONAL HEALTH MISSION, MADHYA PRADESH**

- (1) Position preferences shall be solicited only from the candidates shortlisted for the positions of Block Accounts Manager and District Hospital Accountant under National Health Mission, Madhya Pradesh
- (2) As per the position preference provided by the candidate, an offer letter shall be issued only for any one of the positions, depending upon the candidates' preference. His/her candidature for the remaining position shall not be considered further;
- (3) Candidates need to login on Online Application from link https://mpnhm.samshrm.com/PrefUpdate_BPM_BAM_DHA/ with their Roll Number and DOBs;
- (4) Candidates need to choose the positions from the dropdown box to provide their preferences;
- (5) Candidate must provide the preference for both the positions for which they have been shortlisted;
- (6) **Signing of the self-declaration:** "I fully understand that position preferences, as above, are being solicited and based on position preferences provided by me, offer letter/ appointment shall be made. I am aware that I shall be given an offer/appointment letter only for one position based on the position preferences provided by me. My candidature for the remaining position shall not be considered further and I shall not claim candidature for the remaining position irrespective of the time elapsed."
- (7) Preview the selected position preference before final submission;
- (8) Final submission of position preference shall be One Time Password (OTP) based, OTP shall be shared over Registered Mobile Number (RMN), the candidate shall submit the form after inputting the right password (OTP) sent on RMN;
- (9) Four (4) days of the time shall be given for submission of the position preferences starting from **October 20, 2021, 4:00 PM till October 24, 2021, 3:59 PM** for the above positions for which written test was held on **August 21, 2021**.

Note:

- (a) Once an offer/appointment letter is awarded to a common candidate based on the above position preference process, s/he shall not be entertained in future for the remaining positions even if they are in the waitlist pool.
- (b) Candidates shall be able to modify the Positions Preferences till the last date of submission. In case of extension on the last date, previous submitted positions preferences details cannot be modified;
- (c) Candidates who fail to provide position preference within the above stipulated time period or any extension period, for such candidates' random offer/appointment letter shall be done, His/her candidature for other position shall not be considered and claims for other position shall not be entertained.