

**SOP FOR CORRECTION/ CHANGES IN THE ONLINE APPLICATION
FOR FIVE STATE LEVEL (5) POSITIONS ADVERTISED UNDER
RECRUITMENT FOR 29+ CONTRACTUAL VACANCIES AT STATE LEVEL UNDER
NATIONAL HEALTH MISSION, MADHYA PRADESH**

Provisional screening outcomes with your application status for the position mentioned below in **TABLE-A** have been announced on our website.

In case you have any queries/ observations regarding screening outcome and the status of your application for the below mentioned positions, you can submit your request for correction/ query from the link <http://mpnhm.samshrm.com/query> by or before **February 15, 2021, 11:59 PM**.

The screening committee shall reply to your query within four (4) working days of receipt of the request for correction/ query. Based on the decision of the screening committee on your query/ request, your screening outcome remarks may change.

Please refer **TABLE-B** of SOP before the request of Correction/ Changes if any.

TABLE: A

Provisional Screening Outcome of Five (5) Positions Advertised Under Recruitment for 29+ Contractual Vacancies at State Level under National Health Mission, Madhya Pradesh			
S. No.	Name of Contractual Posts	Position Code	Total Vacant Posts
1.	Training Coordinator (ASHA)	S-TC-ASHA	01
2.	Consultant Adolescent Health (RKSK)	S-CON-AH-RKSK	01
3.	Assistant Program Manager Database (HR)	S-APMD-HR	01
4.	Assistant Program Manager (RBSK)	S-APM-RBSK	03
5.	SNCU Data Manger (CH)	S-SNCU-DM-CH	01
	Total		07

TABLE: B
SOP for Correction/ Changes in the Online Application Form

S. No	Particular	Corrections to be made/ accommodated
1.	Applicant's Name	To correct the applicant name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card (2) Passport (3) PAN Card (4) Voter ID (5) Driving License (6) Others (Marksheet, Marriage Certificate etc) * Please note: Only spelling correction shall be made.
2.	Candidate's Father/ Husband Name	To correct the applicant's Fathers/ Husband name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card (2) Passport (3) PAN Card (4) Voter ID (5) Driving License (6) Others (Marksheet, Marriage Certificate etc) * Please note: Only spelling correction shall be made.
3.	Date of Birth (DoB)	To correct the applicant's Date of Birth (DoB) filled in the online application form any of the following document shall be considered as valid proof: (1) SSLC Certificate (2) Birth Certificate * Please note: Out of date, month, and year only one thing can be changed
4.	Qualification	(1) No new qualification shall be added other than that filled in the online application form. (2) Name of the course shall not be changed (3) Applicants can only correct the Year of Passing and Percentage by providing scanned copies of the credentials in support of their claims.
5.	Experience	1) No new experience shall be added. 2) No complete change request shall be accommodated for experience change by the applicant other than that filled in the online application form. Only single correction can be made of the following particulars: a) Organisation Name b) Designation c) Duration The experience details shall be corrected by providing scanned copies of the credentials in support of their claims.

***Note:** All the requested changes/corrections and accommodation should be in alignment with the details provided by the applicants in the online application form. The correction shall only be accommodated with providing valid proof.