

JOB DESCRIPTION

Consultant Quality Assurance (Division), QAP-CQADV; 18 Vacancies, Uttar Pradesh

1. POSITION VACANT: Consultant Quality Assurance (Division), QAP-CQADV, 18 Vacancies, Uttar Pradesh

2. ORGANIZATION BACKGROUND:

The **National Health Mission (NHM)** was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **Consultant Quality Assurance** shall report support the Quality Assurance Programme Cell at the **Divisional Level**. S/he shall perform research and establish guidelines for quality control, conduct quality assurance tests, hire and train employees and develop reports on the same.

Key Job Responsibilities:

1. Coordinating and promoting quality related activities and advocacy across the Division;
2. To assist, support and conduct assessment and scoring of Public Health Facilities.
3. Grading of facilities on the basis of score;
4. Facilitation selection of facilities that may go for certification and supporting them in the process;
5. Estimating Division's requirement (in terms of Structure, Process and outputs) for improving quality of healthcare services;
6. Review the status of QA activities at Division level;
7. Providing support to Districts in taking appropriate and time-bound actions on closure of the gaps, identified during the initial self-assessment;
8. Conducting workshops and training for district personnel on QA and certification of healthcare facilities;
9. Providing necessary support to DQAC/DQAU in the area of QA and certification;
10. Ensuring conduct of district meetings regularly and taking follow-up actions and presenting 'Action Taken Report (ATR) in the SQAC meetings;
11. To provide technical assistance to achieve compliance to statutory requirement such as Atomic Energy ACT & AERB Guidelines, Blood bank license, PC PNDD act, Biomedical (Management & Handling) rules, etc.;
12. To review the Patients and employee's satisfaction from different districts submitted by DQAU subsequently develop an action plan to address the concerns of patients, which led to poor satisfaction;
13. Advise on the further development of QA and certification across health facilities in the Division;
14. Monitoring of recording / reporting system through field visits reports with appropriate suggestion/actions for improvement;
15. Liaison with State and District Quality Assurance Cell.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualification:

Essential:

- (a) Applicants must possess at least a graduation degree in MBBS/ Dental/ AYUSH;
OR
(b) Nursing graduate with masters in Hospital Administration/ Health Management.

Experience:**Essential:**

Applicant must possess a minimum three years of experience in Public Health or Hospital Administration out of which one year work experience in the field of quality.

Desirable:

- (a) Preference will be given to candidates having 2 years work in the field of quality;
OR
(b) Preference will be given to candidates having training and experience of implementing a recognized quality system like NABH/ISO 9001:2008/Six Sigma/Lean/Kaizen.

Skills and Competencies:

- (1) Knowledge of Public Health Management and Hospital Administration;
- (2) Knowledge of recognized quality systems will be an asset;
- (3) Knowledge of English and Hindi, both written and oral;
- (4) Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them;
- (5) Computer proficiency and familiarity with database management programmes and commonly used packages like MS Word, Excel, PowerPoint etc.

5. AGE LIMIT: Upto 45 years as on date of advertisement with five years' relaxation for reserved category.

6. NUMBER OF VACANCIES: 18 vacancies; UR (9), OBC (5), SC (4)

7. CONTRACT TYPE AND PERIOD:

The position is on a contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.

8. COMPENSATION OFFERED:

The gross remuneration budgeted for the position is Rs. 45,000/- PM.

9. LOCATION: At the division levels in U.P

10. RESERVATION POLICY: State reservation policy will be applicable with respect to all vacancies.

(Note: Reservation policy is only applicable to U.P. domiciles. All applicants from other states, irrespective of their category, shall be considered under "Unreserved Category" and will not get privileges of U.P. state reservation policy whatsoever.)

11. REFERENCE:

QAP-CQADV

12. CONTACT INFORMATION:

Senior Consultant

Strategic Alliance Management Services P Ltd.

1/1B, Choudhary Hetram House, Bharat Nagar

New Friends Colony, New Delhi 110 025

Phones: 011-2684-2162; 011-4165-3612; 011-4101-1564 and 011-4101-1565

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply online at

<http://samsjobs.info/default.aspx> and http://sams.co.in/TOR_UPNHM_Recruitment.html by

or before **11:59:00 PM** on **April 10, 2016**.