

INSTRUCTIONS AND GUIDELINES FOR SOLICITING PREFERENCE & ALLOTMENT OF SHCs
COMMUNITY HEALTH OFFICERS, NATIONAL HEALTH MISSION, MADHYA PRADESH

SOLICITING PREFERENCES

- (1) An online application has been developed for soliciting information from the selected candidates.
- (2) Selected Candidate need to login on Online Application from the link <https://mpnhm.samshrm.com/HWC-SHC> with their Application Number/Roll Number and DOBs;
- (3) Selected Candidate need to provide details of their Domicile State and Domicile District;
- (4) Details of all the posting locations (i.e., District; Block, Institute Name, and Institute Unique Number) are available in Preference Update Box;
- (5) Selected Candidates need to choose the district from the dropdown box to provide their preferences of SHCs;
- (6) Selected candidate must provide the preference for **150 locations/ SHCs**;
- (7) **Signing of the self-declaration:** "I fully understand that details of location/ SHCs preference, as above, are being solicited for information purposes only. Job postings shall be decided by the NHM, MP officials based on the overall merit rank of the selected candidate. I fully agree to abide by the location of posting determined by NHM, MP through the above process or as per their discretion and availability of the locations."
- (8) Preview of selected location and preferences before final submission;
- (9) Final submission of Location/ SHCs preference shall be One Time Password (OTP) based, OTP shall be shared of Registered Mobile Number (RMN), the Selected candidate shall submit the form after inputting the right password (OTP) sent on RMN;
- (10) Seven (7) days of the time period shall be given for submission of the preferences starting from **January 02, 2021**, till **January 9, 2021**

Note: Selected candidates shall be able to modify the location/ SHCs till the last date of submission Locations/ SHCs. In case of extension on the last date, previous submitted Locations/ SHCs details can't be modified.

ALLOTMENT OF SHCs

- (1) SAMS shall collate all the details solicited from the candidates.
 - (2) Sub Health Centre (SHC) shall be allotted based on Overall Merit Rank and preferences of the candidates;
- Note: No preference shall be given for the reserved category candidate for the allotment of SHCs. This shall be based on the overall merit rank of the OWT result.**
- (3) If all preferred location of any candidates is allotted to upper merit rank candidates as per the above process or in case selected candidate does not provide their preference of posting in the event of this the remaining vacant Location/ SHCs shall be allotted on the below-provided basis:

(a) For MP Domicile candidates

- (1) First allotment choice shall be home district, if vacant
- (2) If point not allotted, then SHC list (District, block, and SHC) will be arranged alphabetically for the home district division and allotment shall be done;
- (3) If point (2) is not allotted, then the remaining list of SHCs (District, block, and SHC) will be arranged alphabetically and allotment shall be done.

(b) For Non-MP Domicile candidates

The list of SHCs will be arranged alphabetically and allotment shall be done.

Please note: Any request from the candidates to change the allotted locations shall not be entertained.