



National Health Mission Madhya Pradesh (Department of Public Health and Family Welfare)

Recruitment for
Contractual District Epidemiologist

**Rule Book
2020-2021**



National Health Mission Madhya Pradesh

Applications are invited from the eligible candidates for recruitment of District Epidemiologist (Contractual) under the National Health Mission, Madhya Pradesh.

1. Details of Contractual Position:

S.N.	Name of Contractual Post	Total Vacant Post
1.	District Epidemiologist	22
	Total	22

2. Recruitment Process:

The Essential and desirable educational qualification for the above post is as follows: -

SN	Name of Post	No. of Post	Honorarium	Qualification	Age Limit as on April 1, 2020
1.	District Epidemiologist	22	35,000	Essential Educational Qualification: <ul style="list-style-type: none">• Medical Graduate with Post Graduate Degree/Diploma in Preventive and Social Medicine / Public Health or Epidemiology (such as MD, MPH, DPH, MAE etc.) <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• Any Medical Graduate (MBBS) with 3 years' experience in Epidemiology/ Public Health <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• M.Sc. in Life Sciences with 2 Years MPH (Masters in Public Health) with three year experience. <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• M.Sc. (Epidemiology) with 2 Years' experience in Public Health.	Minimum 21 Years and Maximum 45 Years

Important Instruction:

1. The Last Date of Submission of Online Application is **11.04.2020** at **11:59:59 PM**
2. All eligible candidates shall be called for the online/ video interviews.
3. The appointment will be purely on contractual basis for a period of the one-year, renewable subject to Government of India approval and satisfactory performance. Any claim for absorption in the regular position shall not be entertained in the future.
4. Mission Director, National Health Mission Madhya Pradesh, will have the right to suspend/cancel any application / entire process without giving any reason.
5. If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that she/ he has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the NHM, MP in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
6. At the time of the online document verification process before online/ video interviews, all requisite scanned documents/ testimonial/ certificates or any other documents substantiating the claims made in the online form has to be produced through e-mail. Candidates unable to provide any of the requisite documents shall be liable for the disqualification.

Note: Above documents shall be required only from eligible candidates shortlisted for the online/ video interviews

7. Selected candidate needs to submit a medical certificate which shall be validated by the District Medical Board before the joining of the candidate
8. Only post qualification experience shall be considered for all the above-mentioned positions.
9. Only full-time course shall be considered for the above qualifications.
10. For above positions minimum age limit shall be 21 & maximum age 45 years.
Note: Please note date 01.04.2020 shall be taken as a reference date for computing age
11. No. of Position may vary as per the requirement of NHM MP.
12. Any dispute pertaining to the above recruitment process shall be under the jurisdiction of Madhya Pradesh.

JOB DESCRIPTION
District Epidemiologists

Roles and Responsibilities:

- 1) Monitor timely collection and compilation of data from all reporting units and blocks.
- 2) Analyze surveillance data and prepare weekly IDSP alert and forecast along with appropriate feedback.
- 3) Prepare and send relevant monthly summaries of the disease situation to the state surveillance unit, block and other concerned stakeholders like Animal husbandry, FSSAI etc.
- 4) Identify outbreaks and verify media alerts/EWSs of diseases targeted In IDSP in the district using threshold values.
5. Initiate outbreak investigations promptly following the standard operating guidelines of IDSP
6. As a member of District RRT, be a part of outbreak investigation as and when required.
7. Ensure timely submission of FIR (First Information Report) and detailed Outbreak Report to SSU and CSU.
8. Coordinate involvement of Medical Colleges, Private Sector, Community and Media in surveillance activities
9. Organize, coordinate & monitor trainings under IDSP in the district.
10. Identify emerging training needs at the district and revise training calendars accordingly.
11. Assist SSU in organizing independent evaluation studies under IDSP and its outcome
12. Supervise District Data Managers and Data Entry Operators appointed under IDSP to ensure timely submission of quality information required in relation to data.
13. To participate in video conferencing with CSU and SSU.
14. To assist DSO in conducting regular meetings of District Surveillance Committee and meeting for intersect oral coordination between various stakeholders aimed at effective IDSP implementation.
15. Make supervisory visits to reporting units to monitor implementation of programme activity
16. Support district surveillance officers in carrying out other works related to effective implementation of IDSP.
17. Coordinate with medical college hospitals and private health facility in the district participating in disease surveillance
18. To carry out all IHIP-IDSP related activities in the District i.e. Conduct IHIP trainings, data monitoring, etc.
19. Any other work assigned by DSO as and when.