



**National Health Mission, Uttar Pradesh
(Vishal Complex, 19-A Vidhan Sabha Marg, Lucknow)**

Recruitment for Contractual

**State Data Manager,
Integrated Disease Surveillance Programme (IDSP) (COVID-19)**

Terms of Reference (TOR)/ Detailed Advertisement

[2020]



National Health Mission, Uttar Pradesh

Applications are invited from the eligible candidates for the recruitment of **State Data Manager-IDSP (COVID-19)** (Contractual) under the National Health Mission, Uttar Pradesh.

1. Details of Contractual Position:

S. No.	Name of Contractual Post	*Total Vacant Post
1.	State Data Manager, IDSP	01
	Total	01

2. Recruitment Process:

The Essential and desirable educational qualification for the above post is as follows: -

SN	Name of Post	No. of Post	Honorarium (In INR)	Qualification/ Experience	Age Limit as on 13 September, 2020
1.	State Data Manager-IDSP	01	30,000	Essential Educational Qualification: Post Graduate Qualification in Computer Science with a minimum of 3 years of relevant experience. OR BE in IT/ Electronics. Preference will be given to those who have worked in the health or social sector. Should have basic knowledge of Computer and MS Office.	Minimum 21 Years and Maximum 40 Years

Important Instruction:

1. The Last Date of Submission of Online Application is **21.09.2020** at **11:00 am**
2. The screening of applications, received through the email, shall be done on the minimum eligibility criteria as advertised, and a merit list shall be prepared based on the score obtained on the qualification parameter. (Please refer to the Selection Process, **Annexure-I**)
3. The appointment will be purely on a contractual basis for a period of the one-year, renewable subject to the Government of India approval and satisfactory performance.
4. Mission Director, National Health Mission Uttar Pradesh, will have the right to suspend/cancel any application / entire process without giving any reason.
5. If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that she/he has furnished incorrect/ false information/ certificate/ documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
6. All requisite scanned documents/ testimonial/ certificates or any other documents substantiating the claims made in the CV has to be shared by email (sdm-nhm@sams.co.in). Any candidate unable to provide any of the requisite documents shall be liable for the disqualification.
7. Original Documents of the candidate shall be validated at the time of joining of the candidates by the NHM officials.
8. Only post qualification experience shall be considered for all the above-mentioned positions.
9. For the above position, the minimum age limit shall be 21 & maximum age of 45 years.
*Note: Please note date **13.09.2020** shall be taken as a reference date for computing age, qualification and experience as well*
10. Any dispute pertaining to the above recruitment process shall be under the jurisdiction of Uttar Pradesh.

**SCORING MATRIX (State Data Manager NHM, UP Recruitment), 2020
(For Preparing the Merit-list for Personal Interview)
(Maximum Marks-100)**

For selection and deployment of the candidate for the position of State Data Manager-IDSP on an urgent basis for prevention of COVID-19 pandemic in the state, the National Health Mission, Uttar Pradesh shall follow the below selection process:

The screening of applications, received through email, shall be done on the minimum eligibility criteria as advertised, and the list of eligible candidates shall be prepared based on the screening outcome.

#	Parameters	Max. Marks	Mark % of Essential Qualification	Score Obtained	Description of Evaluation
1	Essential Qualifications (i.e. Post Graduate Qualification in Computer Science with a minimum of 3 years of relevant experience. OR BE in IT/ Electronics. Preference will be given to those who have worked in the health or social sector.	100	100%	100	<p>Marks shall be awarded based on candidate percentage of mark secured in completion of essential qualification which is required for a position as per ToR.</p> <p>Consideration of Essential Qualification for awarding Marks:</p> <p>(a) Higher essential qualification shall be considered for awarding marks; (e.g., if an essential qualification is required for any position as B.Sc. Computer Science along with any PG Degree, in the event of this PG Degree, shall be considered for awarding marks);</p> <p>(b) In case Multiple essential qualifications are required for any position (e.g., BE in IT & Electronics, etc.) and the candidate possess more than one similar above degree, in the event of this candidate shall be awarded the marks based on the degree where s/he secured more marks in comparison to her/his other degree (But the details of such course should be mentioned in the CV of the candidate).</p> <p>Note:</p> <p>a) Document validation team reserve the right for validation of Mark% of the candidate degree and any deviation recorded at the time Document Validation Process shall disqualify the candidate.</p> <p>(b) In the case of CGPA grading, the document validation team shall calculate the CGPA in percentage based on grading for which the candidate shall produce documentary proof for the basis of calculation of percentage. If an applicant fails to present the above-supporting documents, he/ she shall be liable for the disqualification/ cancellation of her/ his candidature</p>